

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF BANKS AVENUE SCHOOL
HELD AT THE SCHOOL ON THURSDAY 28 OCTOBER 2021 AT 6:15PM**



1. PRESENT:

Toni Burnside, Kirk McKay, Noella Gould, Glenn Bongartz, Paul O'Donovan, Adam Hastilow, Michael Stewart and Colleen Lucas (minute secretary)

2. APOLOGIES: Phillip Black

3. Public Excluded Session

Motion

K McKay

That under Section 48 (1) of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following proceedings for this meeting. The reason being to discuss a disciplinary or personnel issue, and to protect legal privilege and the privacy of natural persons.

Carried

Motion

K McKay

That the Board ratify all decisions made in the Public Excluded session of the meeting.

Carried

4. CORRESPONDENCE:

As per the schedule

Motion

K McKay

That the inwards correspondence be received.

Carried

5. REPORTS:

5.1. Principal's Report – Toni Burnside

5.1.1. Active Learners at the HEART

5.1.1.1. **Learning Support Review** - LST hours are making a big difference in the classroom. The focus is now on the learning instead of behaviour. As that the board considers another LST for 2022 - 20 hours per week for 40 weeks: \$24,000. Would be funded from reserves. Discussion - include in draft budget - refer to finance committee.

5.1.2. Living HEART

5.1.2.1. Behaviour Report - refer to in committee

5.1.2.2. Compulsory Vaccinations

5.1.2.2.1. Clarification has been received from MOE around volunteers and visitors and vaccination. Volunteers must be vaccinated. Board members are classified as volunteers.

5.1.2.2.2. EOY Celebrations have been adapted. It will now be a daytime event for children only.

5.1.2.2.3. Tū hono Kapa haka Competition has now been cancelled.

5.1.2.2.4. Year 6 Celebrations - working on streaming it live and putting groups of parents in classrooms, children in the SIS hall to keep everyone involved. We are adapting our events to Covid restrictions.

5.1.2.3. **Connecting HEART of the Community**

5.1.2.4. Health Review - low response but better than previous years. Discussion

Motion

K McKay

That the following Health Delivery statement be ratified

"Banks Avenue School will implement a programme of Health Education based on the New Zealand Curriculum and in keeping with the school's charter and HEART values. The focus of the programme will be to give our students the knowledge, skills and attitudes to maintain and enhance well-being. Students will recognise social and societal influences on well-being and be given opportunities to take action to promote their own and others' well-being. In delivering Health Education, Banks Avenue School teachers will use a range of appropriate teaching strategies that engage students and enable development of learning assets, while taking opportunities to integrate Health Education learning with other aspects of The New Zealand Curriculum. "

Carried

5.1.2.5. New Uniform - the web based shop is now open and families can now purchase our new school uniform online. We are waiting for samples of all product in their different sizes to come to the school.

5.1.2.6. Kapa haka Uniforms - Competition finished. Lots of great entries. Three samples to give people an idea what it will look like. Tweaks to come.

5.1.2.7. New School Update - painting underway in pod 1. Carpark taking shape.

5.1.2.8. Move in date now unconfirmed as 1 August 2022.

5.1.2.9. Landscaping - contractors to complete the work which includes an irrigation system. This same contractor will look after grounds for the 1st year. The irrigation system remains in place once their 12 month contract ceases.

5.1.2.10. Staff to get onto the new school site for a look on Friday 19 November at 4:00pm.

5.1.3. NAGs

5.1.3.1. Staffing - refer in-committee

5.1.3.2. Teams Restructured for 2022 - there will be two teams instead of three from the start of 2022 - Junior and Senior school.

5.1.3.3. Fixed Term Units - Needs analysis has been completed. The restructure allows for redistribution of fixed term units for 2022.

5.1.3.4. Kahui ako roles - we have two in school roles and these have not impacted on teaching at BAS.

5.1.3.5. Policy Audits

5.1.3.5.1. Investigation of Fraud, Bribery, theft - refer to finance committee with ratification and next meeting

5.1.3.5.2. Uniform Policy Updated - discussion

Motion

K McKay

That the updated Uniform Policy be ratified.

Carried

5.1.3.5.3. Harassment and Religious Instruction - Board to review before next meeting.

5.1.3.5.4. Health & Safety - chemical spill of concrete retardant by school neighbour into drains.

5.1.4. Board Elections moved from May to September 2022.

5.1.5. Succession Plan - discussion - refer to first meeting for 2022.

5.1.6. EOY Board Dinner - Five Fingers - Ilam - Toni send out invitations

5.2. Board Overview - discussion

5.3. Finance Report -

- 5.3.1. Reports for 30 September 2021 taken as read. Discussion. With the correction to depreciation we have a surplus of \$9,396.40
- 5.3.2. Identify funds available to be spent on our new school - discussion.
- 5.3.3. 0.30 FTTE Reading Recovery - discussion - Include in draft budget 2022. Refer to finance committee.

6. BOARD OVERVIEW 2021:

- 6.1. Discussion

7. GENERAL BUSINESS:

- 7.1. New School Preparation
- 7.2. Gymnasium - Simon Construction - there is a great vibe in getting things done. Works about to get underway with handover January 2022 all going well.
- 7.3. Digital Signage - discussion. US\$120,000 to invest and able to generate ongoing income stream - discussion. More information to come.
- 7.4. Ferndale School - need certainty on where exactly school will be situated
- 7.5. Oscar - nothing certain moving forward. - invite them to February 2022 meeting to get update from them on what their thoughts and plans are going forward.

8. PREVIOUS MINUTES:

Motion **K McKay**

That the minutes of the meeting held on 23 September 2021, be taken as read and are accepted.

Carried

9. MATTERS ARISING:

- 9.1. Nil

10. Next meeting:

- 10.1. Thursday 25 Nvember
- 10.2. Thursday 16 December

The meeting closed at 8:10pm

Signed.....K McKay, Chairperson

