

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF BANKS AVENUE SCHOOL
HELD AT THE SCHOOL ON THURSDAY 27 MAY 2021 AT 6:15PM**



1. PRESENT:

Toni Burnside, Kirk McKay, Noella Gould, Glenn Bongartz, Paul O'Donovan, Adam Hastilow, Phillip Black and Colleen Lucas (minute secretary)

2. APOLOGIES: Michael Stewart

3. Public Excluded Session

Motion **K McKay**

That under Section 48 (1) of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following proceedings for this meeting. The reason being to discuss a disciplinary or personnel issue, and to protect legal privilege and the privacy of natural persons.

Carried

Motion **K McKay**

That the Board ratify all decisions made in the Public Excluded session of the meeting.

Carried

4. CORRESPONDENCE:

As per the schedule

Motion **K McKay**

That the inwards correspondence be received.

Carried

5. REPORTS:

5.1. Principal's Report – Toni Burnside

5.1.1. Active Learners at the HEART

5.1.1.1. Student Data - Toni talked the BoT through this report. Our new entrants are doing really well.

5.1.1.2. e-asTTle Reading Data Analysis April 2021 - Toni talked the BoT through the data in this report.

5.1.1.3. PAT Data Analysis Term 1, 2021 - growing teacher capability. Leaders building their capability. Toni talked the BoT through the data in this report.

5.1.1.4. STA Data - in folder - Toni talked the BoT through the data in this report.

5.1.1.5. NZ Refreshed Curriculum - we require a little tweaking to blend our current curriculum which has come together over the last 3 years, with the new Refreshed Curriculum.

Action: Toni to bring the Curriculum document to the next meeting - *Toni*

5.1.1.6. Dyslexia PD completed by teaching staff

5.1.1.7. Tracey to go with Toni to 2021 NZPF Conference in Rotorua.

5.1.1.8. Kahui Ako - Conference on 4 June for all Kahui ako staff - Good participation by BAS staff. Variety of taster topics for the day.

5.1.2. Living HEART

5.1.3. Connecting HEART of the Community

5.1.3.1. **New School** - exciting times watching things progress. Web cam is good with 15 minute updates. Asbestos will cause up to 14 days delay and costs. Discussions to be had with MOE over this.

5.1.3.2. Toni has updated RADS community newsletter.

5.1.3.3. School colours have been confirmed.

5.1.3.4. Library measurements outlined on back court. Will be for small groups only. Size is very disappointing.

5.1.3.5. Branding - staff results - Option 1 is the staff preferred choice.

Motion: **K McKay**

The Board voted in favour of the branding option 1 as tabled at this meeting.

Carried

*Glenn Bongartz
voted against.*

Action: Toni to let Craig know board decision - **Toni**

Decision will be outlined in next newsletter for school community.

6.1.6.6. NZ Uniform Contracts - concerns around BAS holding all risk.

Action: Toni to invite NZ Uniforms & Jen Bourne to June meeting to discuss terms of both Wholesale & Webshop and Retails contacts - **Toni**

6.1.6.7. Gym Update - Hockey field lights are working

6.1.6.8. MOE are covering power until handed back to BAS

6.1.6.9. Licence to Occupy - to be changed to:

1. Partnership Agreement
2. Agreement to Lease

Kirk to meet with personnel to work this through..

6.1.8.10 1st Building meeting to be held on new school site this week following H & S training

6.1.8.11 \$270,000 set aside for new playgrounds construction and installation - Discussion.

Option 1 - Funds to be included in build budget and ring fenced for new playground. Hawkins to oversee and manage playground construction and installation. There will be a fee involved.

Option 2 - BAS to manage and follow MOE protocols.

Result - Option 1 is the board's preferred option for playground construction and installation.

6.1.9.12 Hawkins Construction to open site in around 8 weeks for school staff and community to go onsite and see the progress close up.

6.1.8.13 Stacked staging and seating - Toni has talked with a supplier this week.

6.1.8.14 Domain name change for new school - process underway now.

6.1.8.15 Ferndale School - to be built between our new school and SIS with completion early 2024.

5.1.4. NAGs

5.1.4.1. **Student Wellbeing** - Year 4 - 6s across Kahui Ako. Toni talked the BoT through the results from the two reports received. David Erece to follow up with 23 students with concerns. 2022 need to collect email addresses to ensure all children with concerns are identified and followed up with supports if required.

5.1.5. Camp Review -

5.1.5.1. Student and camp parent, and parent voice being gathered.

5.1.5.2. Camp finance report to come.

5.1.6. **Education Budget** - included in Toni's report

5.2. Finance Report - Toni talked the board through this report.

Motion **K McKay**

That the finance report be taken as read and adopted

Carried

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6. POLICY:

Appointment Policy - Discussion - Board members have the option to be on an appointments committee for all permanent positions - Board to discuss at next meeting.

Motion **K McKay**

That the Board ratify the permanent appointment of Emi Peck for Administration / Reception Position with a start date on Wednesday 9 June 2021

Carried

7. BOARD OVERVIEW 2021:

7.1. Refer to overview document.

8. PREVIOUS MINUTES:

Motion **K McKay**

That the minutes of the meeting held on 15 April 2021, be taken as read and are accepted.

Carried

9. MATTERS ARISING:

9.1. Nil

10. Next meeting:

10.1. Thursday 24 June

10.2. Thursday 27 August

The meeting closed at 8:30pm

Signed.....K McKay, Chairperson