

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF BANKS AVENUE SCHOOL
HELD AT THE SCHOOL ON THURSDAY 23 SEPTEMBER 2021 AT 6:15PM**



1. PRESENT:

Toni Burnside, Kirk McKay, Noella Gould, Glenn Bongartz, Paul O'Donovan, Adam Hastilow, Michael Stewart, Phillip Black and Colleen Lucas (minute secretary)

2. APOLOGIES: Glenn Bongartz

3. Public Excluded Session

Motion

K McKay

That under Section 48 (1) of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following proceedings for this meeting. The reason being to discuss a disciplinary or personnel issue, and to protect legal privilege and the privacy of natural persons.

Carried

Motion

K McKay

That the Board ratify all decisions made in the Public Excluded session of the meeting.

Carried

4. CORRESPONDENCE:

As per the schedule

Motion

K McKay

That the inwards correspondence be received.

Carried

5. REPORTS:

5.1. Principal's Report – Toni Burnside

5.1.1. Active Learners at the HEART

5.1.1.1. Lockdown Review - good feedback from our families with some good next steps. Clear expectations for families. Must dos and can dos for children clearly outlined. Family activities. Better communication with our families, some receiving multiple emails on the same issue. More information needed on families wifi access and access to digital equipment. Rent to own Chrome book scheme - something to consider. This will help get more devices into homes.

5.1.1.2. Curriculum Reviews - due to lockdown interruptions this year, we will only present two curriculum reviews this year instead of the normal three.

5.1.1.3. EOTC - Policy & Procedures - incidents around NZ discussed. Where do the responsibilities lie? Tracey and Jan have done a lot of work reviewing our EOTC documents and processes. Teams will review events once a term and the Board will get a review once a year. Teaching at Banks Ave website/EOTC is a one stop site for all things EOTC for BAS. Toni to share source document that includes hazard chart with Board members.

5.1.1.4. Student Achievement Kiwi Exams - a number of children entered and sat these Kiwi exams..We have some great achievers amongst our children. .

A handwritten signature or initials in blue ink, located in the bottom right corner of the page. The signature is stylized and appears to be 'cy'.

5.1.2. Living HEART

5.1.2.1. SENCO Report - 80% of our children have support. This can be on a number of levels. LST are now involved in teaching and learning as opposed to behaviour. The additional LST funding for 2021 has been put to good use and we are now seeing the results.

5.1.3. Connecting HEART of the Community

5.1.3.1. Pareawa Banks Avenue School - 3D render shared with ideas for furniture for pods. Allows us to get a really good picture of what the teaching pods will look like with furniture in them

5.1.3.2. School Open Day - this unfortunately had to be postponed due to Covid. To be rescheduled once we move to Level 1.

5.1.3.3. Turf for new school - We are looking at funding options for the artificial cricket turf.

5.1.3.4. New School Concrete Signage - new school name and logo will be etched into the concrete at the Averill St entrance.

5.1.4. NAGs

5.1.4.1. Boards of Trustees - are no longer trustees. NZSTA to change their names to match. To be referred to now at the Board.

5.1.4.2. Finance Report

5.1.4.2.1. Camp / Chocolate Fundraiser Review - \$100 from carried forward MOE Govt Donation Scheme - not all required. \$35 per student goes back into reserves for 2023 Camp.

5.1.4.2.2. Banked Staffing - underuse at 12:19FTTE - no teachers funded from bulk grant now. The MOE 0.50FTTE contribution has kept our underuse up.

5.1.4.2.3. Finance Report - discussion. Nothing out of the ordinary in these reports.

5.1.4.2.4. Health Consultation - not a big response to date but higher than previous years. Will keep promoting. Closes 1 October.

5.1.5.

5.2. Behaviour Report - refer to in committee

5.3. Finance Report -

Motion K McKay

That the finance report for 31 August 2021 be adopted.

Carried

5.4. Self Review Report –

5.4.1. Financial Management - change draft budget from December to November and signed off at December board meeting. **Colleen**

6. BOARD OVERVIEW 2020:

6.1. Board members to review and report on policy assurances due.

7. GENERAL BUSINESS:

7.1. New School Preparation

7.1.1. Out zone enrolments - roll is dropping through natural attrition.

7.1.2. Oscar -

8. PREVIOUS MINUTES:

Motion **K McKay**

That the minutes of the meeting held on 26 August 2021, be taken as read and are accepted.

Carried

9. MATTERS ARISING:

9.1. Nil

10. Leave:

The following leave was approved

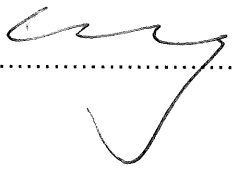
➤ Toni Burnside - 2-4 February 2022

11. Next meeting:

11.1. Thursday 28 October

11.2. Thursday 25 November

The meeting closed at 8:00pm

Signed.....K McKay, Chairperson