

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
OF BANKS AVENUE SCHOOL  
HELD AT THE SCHOOL ON THURSDAY 1 AUGUST 2019 AT 6:15PM**



**1. PRESENT:**

Tricia Carroll - Acting Principal, Kirk McKay, Noella Gould, Glenn Bongartz, Phillip Black, Michael Stewart, Paul O'Donovan and Jenny Macdonald (minute secretary)

**2. APOLOGIES:** Adam Hastilow

**3. WELCOME:** Tracey Mora - DP, Tamara Rochford-Kerr - Mana Whenua Education Facilitator and Joseph Houghton - Cultural Responsiveness Across Leader for Cultural Responsiveness for Kahui Ako.

Speaking rights given.

- 4.** Tamara and Joseph are here to discuss and offer assistance with the possible name and the site change.
- 4.1.** Tamara is the advisor to Banks Avenue School for all things Maori and Te Reo. She has a list of contacts for anything that she is not able to help us with.
- 4.2.** She presented the gifted name for our new site to us in a powerpoint. She outlined the meaning of the name and all the thought and research that went into finding it, matching it and gifting the name to Banks Avenue School.
- 4.3.** She mentioned that there are ongoing workshops at Tuahiwi which anyone can attend - Kirk has been to one and recommended it.
- 4.4.** It was asked that on the new site - the caretakers building be renamed to reflect that it is also a learning site for the children and that the school gardens will be planted there as well.
- 4.5.** There was discussion as to the best way to implement the name - with consideration and care.
- 4.6.** We need to come up with a timeline of how the change / adoption of the name will take place and how to present this to the school and the community. To work with Tricia on this.
- 4.7.** Tamara emphasised that she will walk with us through this journey forward and assist us to present to the community and Staff the "right story".
- 4.8.** Joseph spoke of the challenges that Shirley Boys High School had faced during their name and site change and gave positivity towards facing the challenges ahead.
- 4.9.** Joseph also offered help to us because of his experience with Shirley Boys High School and invited members to visit the new campus (Tricia will assist with making appointments). He also mentioned that the new Orua Paeroa Campus has seven Boards of Trustees and they are setting up a series of courses for both Staff and Board to cover the Treaty of Waitangi etc and the next steps on their journey.

Tracey left the meeting at 7:25pm to liase with staff after the 3WC.

Tamara and Joseph left the meeting at 7:40pm.

## **5. Public Excluded Session- 7:40pm**

**Motion** **K McKay**

*That under Section 48 (1) of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following proceedings for this meeting. The reason being to discuss a disciplinary or personnel issue, and to protect legal privilege and the privacy of natural persons.*

**Carried**

**K McKay**

**Motion**

*That the in-committee minutes from the previous meeting are circulated. Some amendments may be needed. Will re-share at next meeting.*

**Carried**

**Motion** **K McKay**

*That the Board ratify all decisions made in the Public Excluded session of the meeting.*

**Carried**

## **Out of Committee - 8:10pm**

Tracey rejoined the meeting 8:10pm

## **6. CORRESPONDENCE:**

As per the schedule

**Motion** **K McKay**

*That the inwards correspondence be received and the outwards correspondence be approved.*

**Carried**

## **7. REPORTS:**

**7.1. Attendance Report - presented by Tracey Mora - DP - taken as read**

**7.1.1.** The report and discussion has assured the Board that the Senior Management Team are effectively monitoring those children that come to their attention via this report.

**7.2. Curriculum Report - to be discussed at the next meeting due to time constraints**

**7.3. Science Report - to be discussed at the next meeting**

**7.4. Finance Report - to be presented at next meeting**

**7.5. Delegations - to be confirmed more fully at the next meeting and the current list to be presented**

**7.5.1.** Glenn Bongartz is to continue as Otakiro delegate.

**7.5.1.1.** Ōtākaro has 2 new co-leads = Andrew Barker - Waitakiri, and Justin Fields - Chisnallwood.

**7.5.1.2.** ECE, Primary and Secondary levels - Achievement challenges. PD to be applied for.

**7.5.2.** EEO representative to be Adam Hastilow

- 8. **POLICY REVIEW:** to be reviewed next meeting
- 9. **CODE OF CONDUCT - for the Board of Trustees:** to be reviewed next meeting

**10. GENERAL BUSINESS:**

- 10.1. Look to ratify motions - especially for funding - via email to all Board members
- 10.2. Family Violence Act - there is more and new information coming out about the changes to the act
- 10.3. Emails out to the Board members attending the monthly PTA meetings

*Minutes of last meeting not accepted. To be reformatted and the necessary changes made.*

**Motion**

**Kirk McKay**

*That the Board of Trustees of Banks Avenue School ratify the application for funding to The Lion Foundation for the amount of \$1683.71 (excluding GST) for assistance with the purchase of a sports shed.*

**Carried**

**11. Next meeting:**

- 11.1. Finance Meeting - Wednesday 14 August 8:30am
- 11.2. Health and Safety Meeting - Thursday 22 August
- 11.3. Board of Trustees Meeting - Thursday 29 August 6:15pm

The meeting closed at 9.05pm

Signed .....K McKay, Chairperson